

PANTHERS BOOSTER CLUB OF BURLINGAME HIGH SCHOOL

FUNDING REQUISITION FORM

Amount Requested: \$ _____

Date: _____

Coach Requesting: _____

Team/Sport: _____

Purpose: Equipment (Replacement)

Equipment (New)

Uniforms

Other

Item(s) Requested: _____

Description: _____

Quote 1: Vendor: _____ Phone: _____

Model No: _____ Price: _____

Quote 2: Vendor: _____ Phone: _____

Model No: _____ Price: _____

Quote 3: Vendor: _____ Phone: _____

Model No: _____ Price: _____

Vendor Justification (if not selecting the lowest price vendor): _____

Additional information in support of request, describing urgency, etc.: _____

To be submitted at the Booster meeting on _____, 20__.

[Boosters meet the 2nd Tuesday of the month during the school year.]

ATHLETIC DIRECTOR'S APPROVAL: _____

Date: _____

Please note that the Boosters only fund items that will be the property of the BHS Athletic Department, rather than property of individual athletes. Requests for capital improvements related to fields and facilities are the purview of the San Mateo Union High School District.

Thank you!

